

Documents or Evidence Showing an Identity of the Shareholder or a Representative of the Shareholder Entitled to Attend the Meeting and the meeting procedure

The policy of the Board of the Stock Exchange of Thailand, relating to good practices for holding of a shareholders' meeting, aims to establish guidelines for listed companies to follow. This will create confidence to shareholders, investors and all relevant parties. Accordingly, the Company believes that an inspection of documents or evidence showing an identity of the shareholder or a representative of the shareholder entitled to attend the meeting would cause transparency, fair and benefits to the shareholders.

1. Documents or Evidence Showing an Identity of the Shareholder to attend the Meeting

Natural Person

(1) In case of attendance in person:

- Identification Card or Governmental Identification or Driver License or Passport (in case of foreigner) for registration
- In the case where there has been a change of name and last name, the evidence showing such change must be presented.

(2) Attendance by proxy:

- Any shareholder present by proxy shall appoint only one proxy to attend the meeting and vote in accordance with a form of proxy instrument attached hereto.
- The shareholder present by proxy may express his/her intention to approve, not approve, or abstain the vote on each agenda. Any such vote shall be determined in the Proxy Form B. The proxy shall vote in accordance with the intention of such shareholder.
- The proxy shall deposit the proxy instrument with the Chairman and/or a person designated by the Chairman prior to the proxy entering the meeting. The proxy instrument shall be duly completed and signed. Each amendment to or deletion of important contents must be affixed with signature of the shareholder. The proxy instrument shall be affixed with Baht 20 stamp duty.
- if the proxy holder is a foreign shareholder, should arrive promptly to register at the beginning of the registration period in order to allow sufficient time for inspection of the proxy form and the supporting documents.

Juristic Person

1. Attendance in person by an authorized representative:
 - 1 An official document issued by government authorities of the authorized representative as described in 1(1); and
 - 2 A copy of the shareholder's affidavit issued by the governmental authority not more than 6 months prior to the date of the Meeting, certified by authorized representative and with the seal (if any) affixed, and showing that the authorized representative has the authority to act on behalf of the juristic person shareholder.
2. Attendance by proxy:
 - 1 A completed one of proxy form signed by the authorized representative of the juristic person shareholder and the seal (if any) affixed;
 - 2 A copy of the shareholder's affidavit issued by the governmental authority, certified by authorized representative and showing that person who signs the Proxy Form has the authority to act on behalf of the juristic person shareholder.
 - 3 A copy of an official document issued by government authorities of the authorized representative as described in 1(1)

Foreign shareholder or a juristic person incorporated under a foreign law:

Subject to the provisions set out below, the details above shall apply mutatis mutandis to Shareholders who are non-Thai or juristic persons established under foreign laws,

- (1) Shareholders or shareholder representatives and proxies who are natural persons who attend the meeting, showing alien identification card or passport at registration area
- (2) the authorized person(s) sign on behalf of the juristic person and with the seal (if any) affixed as juristic person case described in 1.2 or 2.2. All documents of the authorized person(s) to sign on behalf of the juristic person and with the seal (if any) affixed as juristic person case described in 1.2 or 2.2
- (3) the authority to act on behalf sign with the seal (if any) affixed in proxy form as natural person case 2(1) or juristic person
- (4) An English translation is required for any original document which is not made in English. Such translation must be certified by the shareholder or authorized representative of such juristic person with the seal (if any) affixed.

Shareholder who is foreign investor and has appointed a custodian in Thailand to be their share depository:

- All documents similar to those specified in foreign shareholder or a juristic person incorporated under a foreign law item (2) - (4) above;
- Power of attorney granted by the shareholder authorizing the custodian to sign the proxy form on his/her behalf; and
- Letter certifying that the custodian, who signs the proxy form, is permitted to engage in the custodian business.

In Case a Shareholder Deceases

A state administrator shall be present in the Meeting in person or by proxy. Court's order appointing state administrator certified by the competent officer and issued not exceeding 6 months before the date of the Meeting shall be presented.

In Case a Shareholder is Minor

Parents or lawful guardian of shareholder shall be present in the Meeting in person or by proxy. Copy of Household registration of the shareholder shall also be presented.

In Case a Shareholder is an Incompetent or Quasi-Incompetent

A guardian or custodian of the shareholder shall be present in the Meeting in person or by proxy. Court's order appointing guardian or custodian certified by the competent officer and issued not exceeding 6 months before the date of Meeting shall be presented.

2. Meeting Procedures

2.1 Shareholders have the right to ask questions and express their opinions on every agenda.

2.2 Use an open voting method in every agenda

2.3 One share shall have one vote